

Barneveld School District

2017-2018

Co-Curricular Handbook

This policy was developed to give the students, parents, and administration a full understanding of the guidelines for participation in athletics and activities. To prevent any misunderstanding, if you have any questions involving this policy or interscholastic athletics and activities, please contact any Head Coach, Advisor, the Athletic Director, or the Administration. The Barneveld School District and the community are proud of the accomplishments of our young men and women, who have taken, and will take part in these programs. We feel it plays a big part in their physical, social, and mental development.



High School Enrollment: **127**
District Administrator: Brett Stousland
PK-12 Principal: Erin Eslinger
Athletic Director: Randy Gabel
Colors: Purple & Gold
Team Nickname: Golden Eagles
School Song: Illinois Loyalty
Conference: Six Rivers Conference

The Barneveld School District does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation, or disabilities.

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PHILOSOPHY

The Barneveld School District (BSD) believes the co-curricular program is an integral part of our educational curriculum. Co-curricular programs provide opportunities for learning experiences difficult to duplicate in other school activities. Participation in the co-curricular program can provide innumerable opportunities to develop physical skills, emotional maturity and responsible behavior in our student athletes. In addition, such important educational values as self-discipline, fair play, sportsmanship, and appreciation of teamwork and the development of personal pride, lifetime skills and integrity are fostered through a sound co-curricular program. It is important that participation in the co-curricular program is an enriching and healthy experience for our students and stimulates physical, mental and social growth.

It is the belief of the BSD that adherence to the standards outlined in this document promote the growth of responsible members of our community. We recognize that students who choose to participate in more co-curricular activities and leadership activities will experience more severe and multiple penalties. This is a consequence of being held to a higher standard. Participation in any sport or extra-curricular activity is a privilege not a right.

PURPOSE

The purpose of this handbook is to familiarize students in Grades 7-12 with the policies and regulations of the Wisconsin Interscholastic Athletic Association (WIAA) and the BSD, as related to all co-curricular activities.

All policies are in accordance with regulations of the WIAA Handbook unless otherwise specified in the constitution of the Six Rivers Conference. This also includes other nationally sanctioned school organizations.

The BSD Board believes effort and resources should be utilized to create an environment in which all students actively engage in extra-curricular activities. The BSD Board commits itself to extra-curricular programs that will provide all students, in an equitable manner, an opportunity to participate.

THE CO-CURRICULAR CODE

This Code of Conduct is incorporated into the Barneveld Student Handbook that each student receives at the beginning of each school year. A student athlete is required to follow Barneveld's Code of Conduct on a year round (12 month) basis and violations will count during the summer months when school is not in session. Note that participation is counted from the first day of practice of activity.

DISTRICT CO-CURRICULAR GOALS

- A. Provide co-curricular activities that encourage student participation in order to develop lifetime interests, new skills, as well as enhance existing skills.
- B. Encourage excellence in co-curricular activities to support appropriate mental, physical, and emotional growth of students.
- C. Provide an environment conducive to co-curricular excellence that includes, but is not limited to:
 - Safe and appropriate physical facilities
 - Qualified, dedicated, and motivated advisors/coaches/staff
 - Creation of a desire to succeed and excel
 - High ideals of fairness in all human relationships and interactions
 - Strong community involvement and support
- D. Provide co-curricular programming which generates unity between all stakeholders including students, faculty, administration, parents/guardians and the community.

DEFINITION

Co-curricular activities are voluntary activities that are school related. Activities that are a required part of a course and contribute to a student's grade for the course are not considered co-curricular activities.

*NHS: Will also follow the Code of Conduct established by the National Honor Society Constitution

ACADEMIC ELIGIBILITY

Students' primary responsibilities are to maintain the highest academic standards possible. In order to participate in co-curricular activities students must be passing all classes they are enrolled in. **Academic eligibility is based on**

terms/quarters, not semesters. Grades are evaluated on end of term report dates. Students must maintain a passing grade in each class enrolled in.

- A. Upon end of term evaluation, any student failing one or more classes is ineligible to participate in co-curricular activities for three (3) calendar weeks (beginning on the following Monday). At the conclusion of three (3) weeks, the student's progress is reassessed. If grades are above failing the student may resume participation. If any grade is still not at the passing level the student will become ineligible for an additional one (1) week. Each week thereafter, the grades are evaluated until the student is passing all classes.
- B. **High School and 8th grade** students who receive a failing grade in the fourth quarter will be ineligible for 21 consecutive calendar days, beginning with the date of the earliest allowed competition in a sport. **Any student who fails the 4th quarter will begin weekly grade checks beginning the 1st week of school.**
- C. Students on weekly grade checks will have their grades checked by the Athletic Director on specified dates to be provided. If the student is passing all classes, they will be eligible to play/practice the following Monday. If not, the student will be ineligible to participate for an additional week.
- D. **A grade of 'Incomplete' will be considered failing until it is made up and it becomes a passing grade. An 'Incomplete', per WIAA rules makes an athlete ineligible to compete until the incomplete grade has been resolved and the athlete is passing the course.**

LEADERSHIP POSITIONS

Any student who violates the Conduct portion of this Code must relinquish all titled leadership positions that he/she presently holds in any organization or class, which includes Prom Court. This provision will be in effect for the remainder of the school year or term of office. If a student has violated the Code during an election, they will no longer be allowed to participate as a candidate in the election. A titled or untitled member of an organization or class will forfeit his/her next scheduled event for his/her first violation and the remainder of the school year for the second violation. Each organization will submit a Code of Conduct to the principal for approval.

ATTENDANCE/SCHOOL ACTIVITIES

The BSD believes that students who are not able to attend school should not participate in or attend after school activities. Therefore the following will apply:

- A. A student must attend a full day of school to be able to participate in practice and/or competition on any given day. The only exceptions to this requirement are:
 - 1. Legitimate pre-arranged excused absences; (i.e. doctor, dentist, orthodontist, funeral)
 - 2. Emergencies deemed acceptable by the Principal.
- B. A student who is absent from school on the day of, or the day following, an activity or contest he/she will be given one warning per year, unless they have a legitimate pre-arranged excuse outlined above.
- C. After a student has been given one warning, no absences will be justified without written documentation from a Health Care Professional (HCP). Students missing any part of the day of or the day following an activity or contest will be ineligible for the next scheduled activity or contest.
- D. Students who do not attend school, but attend an after school activity will be asked to leave immediately and receive an unexcused absence when he/she returns to school. Legitimate pre-arranged absences and emergencies deemed acceptable by the Principal will not result in an unexcused absence. Students who follow the procedures in paragraph "A" above, will be allowed to attend after school events.
Students under suspension are ineligible to participate in any school activities until the suspension has been lifted.
- E. Appointments – Medical, Dental and Chiropractic: Students will be required to provide written documentation from their HCP for the absence to be excused. Reasonable transportation time to and from the appointment will be allowed (i.e., Mt. Horeb is 20 minutes each way). If this is not followed, the absence will be counted as unexcused.

A student who has an unexcused absence on Friday may not participate in the next scheduled event if no contest is held on the preceding Friday.

AWARD ELIGIBILITY

- 1st Violation: No loss of eligibility of awards
- 2nd Violation: No awards for current activity season if the violation occurred during the season
- 3rd Violation: No awards for one calendar year
- 4 4th Violation: No awards for remainder of high school career

Students who are violation free for two years can appeal this rule to the Co-Curricular Board. Students will be governed by the policies of the school where they are participating regarding post season awards.

Senior Awards:

A student is not eligible for Senior Awards after his/her second violation. The policy should reflect that one mistake will allow an athlete the opportunity to show a change in behavior.

All-Conference Awards:

An athlete is not eligible for All-Conference Honors, if he/she has had a violation during the season. Honors are allowed if the offense did not happen during that season. The season begins the first day of practice.

BEHAVIORAL EXPECTATIONS

Students in co-curricular programs are expected to exhibit the highest standards of socially responsible behavior, sportsmanship and show proper respect for authority at all times in school and within the community. Frequent unexcused absences from class and/or school, discipline referrals, detentions and/or suspensions may cause forfeiture of a student’s privileges to participate in co-curricular activities.

Examples of violations of these rules might include illegal activity, less than a felony, abusive language directed at a teacher, advisor, or coach, chronic truancy or refusal to follow school rules. It is impossible to list all the situations that might fall under the Code. The Principal and Athletic Director have discretion in interpreting these rules, but coaches/advisors input will be taken into consideration. Students are protected from arbitrary treatment under this rule by their ability to appeal to the Co-Curricular Board.

Penalty:

Violations of this rule will generally result in suspension, as specified in the due process section depending on the nature of the incident. Penalties under this rule will usually include suspensions from participation but could also include written/verbal apologies, detentions, community service or other penalties that are deemed appropriate based on the offense.

CARRY OVER POLICY

If a student is suspended from a sport or an activity and the season ends before the term of the suspension is completely served, the remaining suspension will be enforced in the next season in which the student participates. In the case of athletics, if a student goes out for a second sport, serves the suspension and then quits the sport, the full suspension will carry into the next season, until such time as the student serves the suspension and completes the season in good standing.

No athlete will be allowed to join a team after the season has started to clear up a Code violation in order to be eligible for an upcoming sport.

CARE OF EQUIPMENT

The school does its best to provide high quality and safe equipment and participants are expected to take care of this equipment. Participants will be held financially responsible for any lost or misplaced equipment. Students will also be financially responsible for deliberate destruction of school property. Parents are asked to ensure students return any/all equipment not purchased by the student, to the school.

CHANGING SPORTS

An athlete may not quit one sport and begin another during the same season except by agreement of both Coaches; the Athletic Director will make the final decision.

CO-OPERATIVE PROGRAMS

Students who participate in co-operative programs will fall under the Academic Code of the school in which they are enrolled. Students will be governed by the policies of the school where they are participating regarding post-season awards.

5. Situations where an athlete receives a Code violation which involves a longer suspension at one school versus the other, each Athletic Code will come into effect. Example: An athlete plays football in Mt. Horeb and baseball in Barneveld. The athlete has a Code violation during football and receives a two year suspension. The Barneveld penalty for the same violation results in a one year suspension. Therefore, the athlete would be ineligible for two years in Mt. Horeb and one year in Barneveld.

DRESS AND APPEARANCE

Students must be clean, neatly dressed and well groomed at all times when representing BSD. Coaches and Advisors may set team dress standards. All students must follow the school's policy against wearing inappropriate attire depicting sex, drugs, alcohol or tobacco and must restrain from wearing vulgar or sexually suggestive clothing.

PHYSICAL/ALTERNATE YEAR CARD

It is a WIAA requirement that all student-athletes have a parent/guardian signed physical every two years. During the second year of participation, a student needs an "Alternate Year Card" signed by a parent/guardian.

Note: The Physical Card is only good for two years. If a student-athlete participated in 7th grade and then did not participate again until 9th grade, he/she would have to have another physical, because the original card would have expired. A student-athlete only has to hand in one (1) card each year, which makes him/her eligible for the entire year. A card handed in for the spring sport's season dated after April 1st is also good for the following school year.

STUDENT TRANSFERS

All Code violations and penalties carry forward for athletes from one school district to another during the school year.

TRANSPORTATION REGULATIONS

Team members must use the transportation provided by BSD to reach the site of a contest or practice. Exceptions may be allowed to students for offsite practices or contests after providing required Transportation forms (i.e. coop sports, golf, etc.). Team members must also return to school using the same transportation unless parents request permission to take the student home in their private vehicle. Only the legal parent or guardian will be allowed to transport a student home from away games with the coach's permission.

CONDUCT

The following types of conduct are determined to be violations of the Co-curricular Code. Conduct unbecoming a student representing the BSD may include, but is not limited to one or more of the following:

- A. The use of or being under the influence of an alcoholic beverage.
- B. The use, purchase, possession, or sale of illegal drugs or alcoholic beverages.
- C. Possession of any drug paraphernalia.
- D. Possession, purchase or sale of street drugs and/or performance enhancing substances (PES). Drug testing will be required by the student's primary care physician if there is a reasonable suspicion of PES use. The student shall be ineligible to practice or participate in any competitions until such testing is completed and the BSD has been provided test results. Athletes who admit PES use or test positive for PES will be provided with unbiased medical information regarding risks and adverse effects of PES. Athletes will be referred to their primary care physician for further medical and psychological evaluations and interventions as warranted. Expenses will be the responsibility of the parents/guardians of the athlete.
- E. Purchase, possession or use of any type of tobacco (cigarettes, "chew", etc.).
- F. Theft of uniforms or the possession of stolen uniforms or equipment from the BSD or any other school district.
- G. Theft of goods, services, and/or equipment from businesses or public entities.

- H. Engaging in or being an accomplice to any immoral or unacceptable conduct contrary to the ideals, principles, and standards of the BSD, court system, or the WIAA.
- I. Students may also be disciplined or suspended from competition for insubordination or disrespect to any school employee, coach, or official or failure to meet the requirements of individual coaches.
- J. A student ejected from a contest in which they are participating will automatically miss the next contest.
- K. Any suspension, which occurs after the school has played its first WIAA tournament contest, results in that athlete being ineligible for the remainder of the WIAA tournament series in that sport.
- 6 L. Attendance at any gathering or party at which there is use of illegal drugs by anyone at the gathering or party or at which there is consumption of alcohol by any persons at the party or gathering that is not of legal drinking age. Presence in bars or attendance at parties where alcohol, illegal drugs, or tobacco substances are available is prohibited. **However, since food served in local establishments also serve alcohol, the following exceptions will be made:**
 - 1. Students can order and consume food if they are served away from the bar (in a dining area) and, they leave the establishment after eating.
 - 2. Students should not play pool or any games while in the establishment.

This rule is not meant to include presence in an establishment that is primarily an eating place or presence in such places with parents, or to prevent being employed at such places. It also is not meant to include presence in places like a golf course clubhouse, where alcoholic beverages are served when a participant would have a legitimate reason to be there. Attendance at family gatherings, sponsored by parents, where alcohol is consumed will not be considered a violation. However, this does not mean student may use these products. These exceptions would include such events as family weddings, graduation parties, and other similar occasions. "Holding" an alcoholic drink, tobacco product or illegal drugs will be considered a violation of this Code. Participants should avoid acts of impropriety or the appearance of impropriety.

Any other behavior that occurs that is not specifically listed above in this section, but is similar to those listed above, may be considered by the Athletic Director as a violation of the Co-curricular Code and may be subject to a judgment hearing.

Defining Illegal Substances

Purchase, selling, possession, or the consumption of illegal substances such as alcohol or tobacco products (including non-alcoholic beer or an intoxicant look-a-like). Purchase, selling, possession, or the use of illegal drugs. Possession of drug paraphernalia (mood-altering substances, controlled substances, or look-a-like drugs, Performance Enhancing Substances or street drugs).

ATHLETIC VIOLATIONS

The remainder of the Code applies to only athletes who participate in any of the following: volleyball, football, soccer, cross country, track, softball, basketball, baseball, wrestling, cheerleading, dance team, manager, stats, etc.

Student athletes serving a suspension for an Athletic Code Violation will not be allowed to join a sport after the date of the first practice. Violations of the Athletic Code shall be cumulative throughout the student's high school career. When a calendar year elapses (from the date on which the violation occurred) without an additional violation, the violation shall not be counted for purposes of assessing any penalty for a subsequent violation. Only one violation during the student's high school career may be discounted.

An accumulation of four (4) Class I and Class II Violations in any combination will result in a suspension from all athletic activities for one calendar year.

To promote honesty, Class II Violation - 1st and 2nd offense can be reduced through a self-referral made by the parent and/or student. A self-referral must be made in writing to the Athletic Director by 1:00 p.m. the next business day, following the infraction. Business days are considered to be Monday through Friday year round, unless it is a holiday. Infractions taking place on the weekend must be reported by 1:00 p.m. on the following Monday. We encourage self-referrals. A referral made by a parent, officer, peer, etc., will initiate the full penalty as dictated by the Co-Curricular Handbook

Self-referring a Class II Violation (First Violation) will reduce the penalty by two (2) contests.
Self-referring a Class II Violation (Second Violation) will reduce the penalty by four (4) contests.

Note: Scrimmages do not count as contests

Any Class II Violations beyond the second will not receive any reduction in penalty. The student will serve the remaining penalty as stated in the Handbook.

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A. Class I Violations

1. Presence at a gathering where alcohol or drugs are being consumed by persons under the age of 21
2. Use of controlled substances, not prescribed by a doctor.

If a person(s) in possession of alcohol or controlled substance arrives at a gathering being given by a student, that student is responsible under this policy for the immediate removal of that person(s) and of all alcohol or controlled substances from the premises. A responsible adult or the police should be contacted without delay if that person(s) refuses to leave. Students who arrive at a place where an activity that constitutes a Code Violation occurs must leave immediately. If a student does not leave immediately, he/she will be in violation of the Co-curricular Code.

Note: There is no 5-10 minute rule. Students are expected to leave the premises immediately.

B. Class I Violations Penalties: (In-Activity and Out-of-Activity)

Class I Violation (First)

1. Suspension for one (1) contest date in the current athletic activity (or in the next athletic activity, if the current athletic activity has been concluded).
2. All subsequent Class I Violations hereafter will be administered as a Class II Violation. The Athletic Director has the authority to supersede any Class I Violation or his/her determination of each occurrence.

C. Class II Violations

1. Conduct in violation of criminal state statutes other than Class I. Severity of conduct may cause offense to be considered a Class II Violation, as determined by the District Administrator, District Athletic Director and Principal.
2. Possession, consumption, or use of alcohol, tobacco or controlled substances. Use of anabolic steroids or human growth hormones without a valid prescription.
3. Possession of any drug paraphernalia.

D. Penalties for Class II Violations: (In-Activity and Out-of-Activity)

Class II Violations (First)

1. Suspension for 50% of the number of scheduled contest dates in the current athletic activity or the next athletic activity (.5 or greater is rounded up).
2. If the number of contests remaining in the current athletic activity is less than the number set forth above, the student shall remain suspended for the number of contests of the next athletic activity in which the student participates determined by subtracting the percentage of contests for which the student was suspended in the current athletic competition from the 50% and multiplying the remainder by the number of contests in the next athletic activity.
3. The student must participate with their team in all practices during the suspension.
4. The student can earn back **50% of suspended** contests if he/she performs 20 hours of approved community service.
5. If a student athlete involved with Drama/Fine Arts has a violation during the Drama/Fine Arts season they will miss 50% of that Drama/Fine Arts season (Example: 2 performances of the play if the play is performed 4 times) plus the equivalent number of contests to equal a total of 50% of their next scheduled athletic season. (Example: Student A involved in Drama plus softball will need to sit an equivalent of 13 contests - 2 contests from the play plus 11 contests for softball.)

Class II Violations (Second)

1. Suspension for 100% of the number of scheduled contest dates in the current athletic activity, or the next athletic activity (.5 or greater is rounded up).
2. The student will participate in practice during the remainder of the current athletic activity while under suspension unless the coach decides otherwise.
3. The student can earn back 50% of the suspended contests if he/she completes an approved alcohol and/drug assessment program and follows program recommendations and performs 25 hours of approved community service.

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Class II Violation (Third and Subsequent)

1. Suspension from all athletic activities for one calendar year commencing on the date the student is notified of a confirmed violation.
2. If the calendar year expires during an athletic activity season in which a student desires to participate, the student must participate with their team in practice during the entire season.
3. The student can earn back 50% of suspended contests in all athletic activities if he/she completes an approved alcohol and/drug assessment program and follows program recommendations, attends two (2) Alcoholic or Narcotics Anonymous meetings per month for one calendar year and performs 30 hours of approved community service. Students must continue to attend AA/NA meetings for the entire year, even after they have earned back the 50% eligibility.

See Athletic Director and Principal for additional details and listing of approved community services options.

Note: Once a student receives a Class II Violation, he/she cannot use a Class I (Association) Violation.

E. Class III Violation

The following acts are considered extremely serious. The penalty for such violations will be a loss of eligibility (practice and competition) for one calendar year from the date of violation. In addition, violators will be required to perform up to 100 hours of community service during the year of ineligibility, assigned and monitored by the District Athletic Director.

1. Hosting a gathering where drinking of alcoholic beverages or use of controlled substances takes place.
2. Selling or distributing alcohol or controlled substances.
3. Failure of any parent, legal guardian or student to notify the school of a police-documented violation involving that student (within seven (7) calendar days) has forfeited the right to have that student participate in athletics for one (1) calendar year.

F. Class IV Violation

A student arrested and charged for a violation(s) of the criminal state statutes, or ordinances or any charge brought against a participant by local, county, or state law enforcement that he/she has violated criminal laws or ordinances. (This includes all tickets and summons). The penalty for this violation is the loss of athletic eligibility for the remainder of that student's athletic career. The student is eligible to apply for re-instatement after one (1) year through the Athletic Code Appeal Process, provided the athlete has completed 100 hours of community service.

G. Conduct Involving Drugs or Alcohol

A student who has been determined to have committed a violation of the Athletic Code involving actual physical use, possession, purchase or sale of any drug or alcohol shall be required to participate in a screening procedure, conducted by a qualified agency, at the expense of the student or his or her parent or legal guardian, to determine whether a pattern of drug or alcohol abuse is indicated. If such a pattern of abuse is indicated as a result of the screening process, the student may be required to undergo a treatment program conducted by a qualified agency and approved by the Administrator or designee. A student who does not participate in and complete an assessment program or treatment program required pursuant to this paragraph shall remain suspended from participation in any athletic activity. Evidence of completing a screening procedure must be submitted to the Athletic Director

within 21 days of notification of the violation. Failure to comply will result in a suspension of 25% of the scheduled contest dates in the next athletic activity.

A student arrested and charged for a violation(s) of the criminal state statutes/ordinances or any charge brought against a participant by a local, county, or state law enforcement representative that he/she has violated criminal laws or ordinances (this includes all tickets and summons).

REGULATIONS AND ADMINISTRATION OF CODE OF CONDUCT VIOLATIONS

The Athletic Director will administer this code for the co-curricular activities report. The Principal will keep records of grading and progress reports. The Athletic Director will maintain records pertaining to violations and penalties for all students in the student's disciplinary file.

The Athletic Director must have belief that a violation has taken place. The student must be given due process which will be in the form of a conference, at which time the student will have the opportunity to present his/her side of the story. After the conference, disciplinary measures may be imposed. Usually, a violation report will involve an eyewitness and usually that witness will submit the complaint in writing. However, there will be times when neither an eyewitness nor a written statement will be possible. There will be other instances when students step forward and report themselves as violators of the Code. Whatever the source of information about a violation, every effort will be made to conduct a thorough investigation and assign fair and reasonable consequences.

DISCIPLINARY PROCEDURES

- A. The Coach in charge will handle minor violations. Minor violations will include undesirable in-school behavior, field discipline, lack of cooperation, missing practice, etc.
- B. All reported major violations will be handled by the Athletic Director.
- C. Travel: An athlete is required to attend all games during their suspension, dressed in street clothes. However, the athlete will not be allowed to travel on any out of state or overnight trips.

TRUTH CLAUSE

If a student lies about involvement in a co-curricular violation, and is later found to be involved, his/her penalty doubles.

NOTIFICATION OF VIOLATION

After determining that a student has committed a Code Violation, the Principal or designee shall send a letter, addressed to the student, the student's parent or legal guardian, the student's coach and District Athletic Director describing the violation and summarizing the penalty to be assessed, penalties which may be assessed for subsequent violations and the procedure for appeal of the determination. The Principal shall meet with the student and deliver the student's copy of the letter during the meeting. A copy of the letter shall be mailed to the student's parent or legal guardian and a copy delivered to the student's coach. The athlete immediately becomes ineligible for participation upon notification of the principal's determination of a Code Violation.

A student who has been determined to have committed a Code Violation and/or the student's parent or legal guardian may appeal the decision of the Principal or designee according to the appeal procedure set forth in this Athletic Code.

Students must understand that participating in co-curricular activities is not a constitutional right but a privilege. Students participating in co-curricular activities in the BSD will follow the Barneveld Co-Curricular Handbook rules. Citation by law enforcement authorities will result in penalties under the Athletic Code. These penalties are invoked immediately and are not dependent upon court findings/determination.

APPEALS COMMITTEE

- Administrator (chairperson) - If the Administrator and Athletic Director are two different people, the Administrator serves as an Advisor and will be a non-voting member.
- Athletic Director
- All Varsity Head Coaches. The Coach involved will be non-voting member.
- Non-involved faculty member - appointed by the Administrator.

APPEAL PROCEDURE

- A. Violations must be current (within 90 days) to be valid.
- B. The violator and parent will be advised of the complaint.
- C. The Athletic Board will address appeals within five (5) business days, weekends excluded.
- D. The violator will be required to appear before the Athletic Board. Parents of the violator may attend the meeting if they wish. The decision will be issued to the student in writing with a copy sent to the parents.

10 **E. All suspensions remain in effect during the appeal process.**

VOLUNTARY ADMISSION

Any student who recognizes that he/she has a problem with the use/abuse of alcohol, drugs, tobacco, other controlled substances, or the use of PES, is encouraged to seek professional help for this problem. Any student who voluntarily seeks help for drug, tobacco, or alcohol abuse and notifies BSD Administrators that he/she is seeking/receiving such help may have all penalties waived under the following conditions:

- That student is not under investigation for the violation of this Code at the time he/she requests help.
- The student agrees to go for a formal substance abuse assessment at a qualified agency.
- If the conditions of the voluntary admission procedures are not fulfilled in a timely fashion, the admission will count as an offense. Waiver of penalties by voluntary admission is limited to one time during a student's high school career.

ACCEPTANCE OF THE CODE OF CONDUCT

Students who plan to participate in co-curricular programs are expected to attend the Code meeting with their parent(s) in August prior to the beginning of the Fall athletic season. If a student is unable to attend the co-curricular meeting in August, he/she will need to read and become familiar with the code book. Students may not participate in BSD Co-Curricular activities until the school has received a signed Student-Parent/Guardian pledge form. This form should be returned to the Athletic Director or Coach of the activity in which the student is participating.

All students participating in co-curricular activities will be held to its standards, rules and regulations regardless of whether or not they attend the Annual Code Meeting. It is the responsibility of the Coach to review the Code with his/her participants. The pledge form will only need to be signed once a year.

NOTE: The WIAA incorporates the following rule in conjunction with forms dealing with athletic eligibility:

If a student or a student's parents or guardian falsify any information furnished to the school, and a student participates resulting in an order of forfeiture, the student becomes ineligible in all sports for one calendar year from the date of the last game or meet in which the student participated.

POLICY DEVELOPMENT AND REVIEW

The Athletic Director shall annually consider whether the policies and rules set forth in the Co-Curricular Code of Conduct need to be reviewed or revised. If such review and revision is necessary the Athletic Director shall convene a committee made up of those people willing to serve but structured to give voice to students, parents, faculty, coaches, advisors, and the community-at-large.

ALCOHOL AND OTHER DRUG USE BY STUDENTS

No student shall possess, distribute, sell or be under the influence of any illegal drug or intoxicant while on the school premises, on the school bus, or while involved in any school sponsored activity. Students attending Barneveld School in violation of this policy shall be subject to disciplinary action in accordance with school regulations.

It shall be the policy of the Board of Education to take positive action through education, counseling, parental involvement, medical referral, and police referral in the handling of incidents in the school involving the possession, sale, and/or use of any illegal drug or intoxicant. The Board reserves the right to suspend or expel any student found in violation of this policy (refer to the Student Discipline Handbook)

ALCOHOL, TOBACCO, AND ILLEGAL DRUGS

The POSSESSION of or use of an illegal drug, alcohol or tobacco product while engaged in a school activity conducted on or off the school grounds is forbidden and will be subject to immediate suspension. The use of alcohol or illegal drugs prior to arriving at a school activity is also forbidden and carries the same penalty. A student under the influence of these substances will be referred to his/her parents and to the proper legal authorities.

If a student is experiencing problems with alcohol and/or other drug use/abuse, or if he/she knows of someone also in such a situation, the following is a list of available Alcohol and Other Drug Abuse (AODA) assessment agencies, counseling, rehabilitation and re-entry programs.

11 However, students are strongly encouraged to contact and seek help from the AODA Coordinator, School Psychologist, or Guidance Counselor first for direct support and help if and when he/she may need it. Please see Mrs. Schulting for more information.

Resources Available
LISTS OF PLACES FOR HELP

(Assessment agencies, counseling, rehabilitation and reentry programs)

Alcohol and other Drug Treatment Program/Mental Health Center of Dane County

625 W Washington Ave
Madison, WI 53703-2637
608 280-2410 Alcohol/Drug Unit
608 280-2700 Mental Health Center, Main Line
608 280-2600 24 Hour Mental Health Line/Suicide Prevention

Unified Community Services

Diana Kroeber -AODA Supervisor
1122 Professional Drive
Dodgeville, WI 53533
935-2776

Lutheran Social Services

5 Odana Court
Madison, WI 53719
608 277-0610

Meriter New Start

1015 Gammon Lane
Madison, WI 53719
608 417-8144
Website: http://www.meriter.com/content/?cm_id=263

Uplands Counseling Associates

Professional Arts Building 1118 Professional Drive Dodgeville, WI 53533 608 935-2838	Dr. Charles Hedulik Jean Warrior David Wilsher Christine Tsubokura
or	Dan Flood
9 Odana Court Suite 203 Madison, WI 53719 608 274-5181	Ruth Waters Gretchen Spiegel Lori Kuntz

Alcoholics Anonymous

2000 Engel Street Suite 104
Madison, WI 53713
608 222-8989
Email: maico@tds.net
Website: aamadisonwi.org

Al-Anon Family Groups

608-241-6644
Website: soarwithafg.org



WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION

2017-2018 High School Athletic Eligibility Information Bulletin

To: Student-Athletes and Their Parents
From: Wisconsin Interscholastic Athletic Association and Barneveld School District

Your high school is a member of the Wisconsin Interscholastic Athletic Association. The following rules and regulations are developed by the member schools of the WIAA and govern the participation by boys and girls in school athletics and in some instances, impact upon sports activities outside the school.

This information bulletin is a **summary** of the WIAA OFFICIAL HANDBOOK as it pertains to those rules and regulations. Both student-athletes and their parents should have an understanding of these requirements. Equally important is that student-athletes and/or parents talk to their principal or athletic director if they have any question about these regulations. For additional information on Rules of Eligibility see the WIAA Handbook, or visit the WIAA website at www.wiaawi.org.

This bulletin does not discuss specific penalties for all violations. The reason is that penalties vary depending upon the nature of the violation. In addition, schools often have established penalties or periods of ineligibility, which are greater than the minimum prescribed by WIAA rules.

There also are exceptions and other permissive provisions in some rules. Student-athletes and their parents should discuss all athletic eligibility related situations with the school principal or athletic director who, if necessary, will get a decision, interpretation, or opinion from the WIAA office.

Student-athletes, as well as parents are asked to read this bulletin, and then sign it and have their signature statement (attached) on file at their school prior to practicing and competing.

These are WIAA eligibility rules, which are **current for the 2017-2018 school year**:

AGE

A student shall be ineligible for interscholastic competition if he/she reaches his/her 19th birthday before August 1 of any given school year.

ACADEMICS

A student-athlete must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent school issued grade reporting period. Note: Some member schools adopt code and academic policies and other participation requirements which are more stringent than WIAA minimum requirements. In those instances the schools requirements prevail and must be applied as written.

ATTENDANCE

A student-athlete is eligible for interscholastic competition at a member school if he/she is carried on the attendance rolls as a duly enrolled full-time Grade 9, 10, 11 or 12 student in that member school. (Subject to satisfying all other eligibility requirements.)

Note: A full-time student is further defined as one where the member school is responsible for programming 100% of the student's school day. The student is eligible for like or similar awards, privileges and services as all the other students and meets all obligations and responsibilities as other students, without exception.

- A. A student must complete eligibility in the four consecutive years starting with Grade 9 and the three consecutive years starting with Grade 10, unless there are documented extenuating circumstances and a waiver has been provided.
- B. A student is ineligible if he/she has graduated from a school offering studies through Grade 12 or its equivalent.
- C. A student who graduated in May or June retains eligibility for (a) any portion of a spring athletic schedule not completed by the end of the academic year and (b) the school's summer athletic schedule.
- D. A student is ineligible if he/she has not been enrolled in some school by the 17th day of a semester or trimester, except upon request of a school in special cases involving sickness, accident, military service, social services assignment, e.g.
- E. A student-athlete may not participate in school sports in more than four different years, and a student-athlete may not participate in the same sport more than one season each school year.

DETERMINING RESIDENCE FOR PUBLIC SCHOOL STUDENTS

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only at the school within whose attendance boundaries his/her parents reside, within a given school district, with these additional provisions:

- 14 Board of Education approved full-time student(s), paying their own tuition and residing full time with parents in their primary residence shall be afforded eligibility. Transfer students are subject to provisions outlined in the transfers section of this document and in the Senior High Handbook.
- B. The residence of a student's guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility, except in situations involving transfer after the fourth consecutive semester following entry into grade 9. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the transfer and/or waiver provisions as described in the WIAA HS Handbook.
- D. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state and is enrolled in a district approved program may be eligible at either school (first priority to school of residence) but (a) may not participate at both schools in the same year and (b) academic ineligibility accompanies student upon transfer. Transfer restrictions may also apply.
- E. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state and who is participating full time in a legislated open enrollment option must meet all statutory timeline requirements. This provision extends the opportunity to decline attendance at the new school and continue at his/her school of residence. If the student begins the school year at the new school and then transfers back to school of residence after attending one or more days of school or one or more athletic practices, he/she shall be subject to transfer provisions as outlined in the transfer Section of this document.
- F. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's attendance boundaries, provided enrollment is continuous (unbroken in that school).
- G. After a student-athlete has not participated and/or has had their eligibility restricted for one calendar year due to reasons relating to residence and/or transfer, he/she becomes eligible.
- H. A student-athlete will not be eligible if his/her attendance at a particular school resulted from undue influence (special consideration because of athletic ability) on the part of any person.
- I. A student-athlete who has been declared ineligible at a school for disciplinary reasons, academic reasons or due to another State Association's provision retains that ineligibility status if he/she transfers to another school.
- J. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student whose residence in a given district and attendance at a member school does not conform with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers. Transfer students are subject to transfer provisions as outlined in the transfer section of this document and in the Senior High Handbook.

DETERMINING RESIDENCE FOR NONPUBLIC SCHOOL STUDENTS

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only if the student is residing full time with parents in their primary residence with these additional provisions:

- A. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility except in situations involving transfer after a student's fourth consecutive semester. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year'. Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the waiver provisions as described in the WIAA HS Handbook under Waivers. Transfer restrictions may also apply.
- B. Residing full time with guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's traditional attendance area, provided enrollment is continuous (unbroken in that school).
- D. A student who has been in attendance in a nonpublic, self-contained school (i.e. grades K-12 or 7-12) for at least one complete school year prior to reaching Grade 9 and has not broken enrollment during that time is eligible in that nonpublic school upon entering Grade 9.
- E. Except in situations involving mid-year transfer and/or transfer after the fourth consecutive semester students attending member residential schools shall be eligible at the member school provided they reside at the school or reside full time

with parents in their primary residence.

- F. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student attending a nonpublic school but not residing in accordance with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under
- 15 waivers.

TRANSFERS

A full-time student may be afforded up to eight consecutive semesters of interscholastic eligibility upon entry into Grade 9. **Transferring schools at any time may result in restrictions being imposed on eligibility, or in some cases a denial of eligibility.** For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' These additional provisions relate to transfer cases:

- A. A student who transfers from any school into a member school after the sixth consecutive semester following entry into Grade 9 shall be ineligible for competition at any level for one calendar year, but may practice, unless the transfer is made necessary by a total and complete change in residence by parent(s). The calendar year (365 days) will be determined from a student's first day of attendance at the new school.
- B. Open enrolled and/or tuition paying students entering 9th and/or 10th grade at the beginning of the school year and who are within the first four consecutive semesters of high school will be afforded unrestricted eligibility provided all other rules governing student eligibility are met.
- C. Open enrolled and/or tuition paying students entering 11th grade are restricted to nonvarsity opportunities for one calendar year.
- D. Open enrolled and/or tuition paying students entering 12th grade as transfer students are ineligible to compete at any level for one calendar year, but may practice.
- E. 9th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to nonvarsity opportunities for the remainder of the school year. Restrictions are removed upon entering 10th grade.
- F. 10th or 11th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to nonvarsity opportunities for one calendar year (365 days beginning with first day of attendance at the new school).
- G. In the event of divorce or legal separation, whether pending or final, residence at the beginning of the school year shall determine eligibility for students entering 9th and/or 10th grade. In situations involving transfer after the sixth consecutive semester following entry into grade 9 the student is ineligible to compete at any level for one calendar year, but may practice.
- H. District policies with respect to intra-district transfer do not supercede WIAA transfer rules in situations involving post-sixth semester transfers. Intra-district transfers occurring after the sixth consecutive semester following entry into grade 9 result in the student being ineligible for competition at any level for one calendar year (365 days beginning with first day of attendance at the new school), but may practice.
- I. Unless transfer, including an accompanying total and complete change of parents' residence, is effective at the outset of a semester, a student cannot establish eligibility at his/her new school until the fifth calendar day of such transfer.
- J. If within the first four consecutive semesters following entry into grade 9, a student who transfers more than once in any given school year shall be ineligible for all interscholastic competition for the remainder of that current school year and will be eligible for nonvarsity opportunities only for the balance of the calendar year. In situations involving transfer after the sixth consecutive semester following entry into grade 9 the student is ineligible to compete at any level for one calendar year, but may practice.
- K. A student may not have eligibility in more than one member school at the same time. A parent or parents who move from a primary residence within one school's attendance boundaries, to a secondary residence within another school's attendance boundaries, may be required by the Board of Control to provide evidence of a total and complete move.
- L. A student who transfers from any school, whether or not a member school, with a status of ineligibility for disciplinary reasons, academic reasons and/or as a result of another State Association's regulation or sanction, retains such status at his/her new school for the same period as decreed by the former school.
- M. No eligibility will be granted for a student whose residence within a school's attendance boundaries, with or without parents, or whose attendance at a school has been the result of undue influence (special consideration due to athletic ability or potential) on the part of any person, whether or not connected with the school.

PHYSICAL EXAMINATION and PARENT'S PERMISSION

A student-athlete whether an adult or not, must have written permission of parents to participate in school athletics, an emergency information form, and he/she must have a physical examination (signed by a licensed physician, physician's assistant or advanced practice nurse prescriber) every other school year.

A physical examination taken April 1 and thereafter is valid for the following two school years. Physical examination taken before April 1 is valid only for remainder of that school year and the following school year.

TRAINING and CONDUCT

- 16 ent-athlete must follow his/her school's code of conduct (training rules) on a year-round basis.
- student-athlete who violates his/her school's code of conduct during the season of a sport (start of practice to final game) must be suspended from competition for a period of time specified in the code (minimum of one meet) if the violation involves (a) possession and/or use of alcohol, (b) possession and/or use of tobacco, including chewing tobacco and (c) use, possession, buying or selling of controlled substances, street drugs and performance enhancing substances (PES).
- B. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including out of season offenses and for any other unacceptable conduct contrary to the ideals, principals and standards of the school and this Association including but not limited to criminal behavior.
- C. A student-athlete who violates his/her school's code of conduct at times other than during the actual season of a sport must be disciplined by the school, the nature of such discipline to be determined by the school as indicated in its code of conduct.
- D. A student-athlete who violates any part of the school or WIAA's code of conduct resulting in suspension for any portion of WIAA-sponsored tournament competition must be immediately declared ineligible for the remainder of tournament series in that sport. During the WIAA Tournament, an ineligible athlete may not suit up.
- E. A student-athlete, disqualified from a contest for flagrant or unsportsmanlike conduct, is also suspended from the next competitive event.
- F. Any player who in the judgment of the official, intentionally spits on, strikes, slaps, kicks, pushes or aggressively physically contacts an official at any time shall be immediately ineligible for competition a minimum of 90 calendar days from the date of the confrontation. In addition, the player is ineligible to compete for the first 25% of the next season in that same sport.
- G. A school must provide an opportunity for the student to be heard prior to a penalty being enforced. If a student appeals a suspension, according to the schools appeal procedure, the student is ineligible during the appeal process.
- H. Schools/individuals are prohibited during the regular season and the WIAA tournament series from practicing for regional, sectional, and state tournament preparation at sites and facilities hosting WIAA tournaments.

AMATEUR STATUS

- A student-athlete must be an amateur in all recognized sports of this association in order to compete in any WIAA sport.
- A. A student-athlete may not accept, receive or direct to another, reimbursement in any form of salary, cash or share of game or season proceeds for athletic accomplishments, such as being on a winning team, being selected for the school varsity team, or being a place winner in an individual tournament, e.g.
- B. A student-athlete may receive: a medal, cup, trophy or plaque from the sponsoring organization regardless of cost; school mementos valued not more than \$200; an award valued not more than \$100 retail for participation in an athletic contest in a WIAA recognized sport; and may retain non-school competition apparel worn by the student as part of the team uniform.
- C. A student-athlete may not receive compensation or benefit, directly or indirectly, for the use of name, picture, and/or personal appearance, as an athlete because of ability, potential and/or performance as an athlete. This includes receiving free and/or reduced rates on equipment, apparel, camps/clinics/instruction and competitive opportunities that are not identical for any and all interested students.
- D. A student-athlete may not be identified (with or without permission) as an athlete, provide endorsement as an athlete or appear as an athlete in the promotion of a commercial/advertisement and/or profit-making event, item, plan, or service.
- E. A student-athlete may not participate in school athletics or in sports activities outside the school under a name other than his/her own name.

SPORTS ACTIVITIES OUTSIDE OF SCHOOL

Athletes may compete in not more than two non-school competitions with school approval during each regular sport season. The contest(s) will not count against the individual maximum for the athlete in that sport. Nonschool competition will not be allowed during the respective WIAA tournament series in a sport. Violation of this rule results in loss of eligibility for the remainder of the season (including the WIAA tournament series).

- A. WIAA rules do not prevent athletes from practicing with nonschool teams or from receiving private skills instruction during the school season. However, they may not participate officially or unofficially (including "banditing") in more than two nonschool competitions or races, including scrimmages against other teams (with school approval).
- (1) This restriction applies to normal nonschool games as well as "gimmicks," such as reduced numbers competition

(3-on-3 basketball, 6 player soccer, e.g.), specific skill contests (punt, pass, and kick, shooting contests, free throws, 3 point, e.g.), fun runs, etc.

- (2) During the season, athletes may participate in a skills contest with approval of the school. Specific skill contests (punt, pass, and kick, shooting contests e.g., free throws, 3 point, drive, chip and putt) isolate separate skills outside of the traditional competition setting. The skill contest may not include physical contact or extreme fatigue as the actual sport competition. Fun runs are not considered skills contests. There can be no school coach involvement. All other eligibility rules including amateur status apply.

- 17 A student who was a member of a school team during the previous year may not delay reporting for the school team beyond the school's official opening day of practice in order to continue nonschool training and/or competition.

ing the school year before and/or after the school season of a sport and in the summertime, members of a school's team may voluntarily assemble with their teammates (without school and/or school coach involvement) at their own discretion.

- C. A student-athlete or his/her parents must pay the fee for specialized training or instruction such as camps, clinics, and similar programs.
- D. A student-athlete may not be instructed except during the school season of a sport and approved summer contact days by the person who will be his/her coach in that sport in the following school season. All sports except football are exempt from this rule, BUT only (a) during the summer months and (b) if the program involved is not limited to individuals who are likely to be candidates for the school team in that sport in the following season.
- E. A student-athlete must not participate in an all-star game or similar contest except for summertime activities (a) within the same league or program (e.g., softball game between divisions of same league) or (b) in which a team is selected to represent a league in post-season play (e.g., Babe Ruth league team). Some post-season all-star opportunities may be permitted for 12th graders who have completed high school eligibility in a particular sport. Check with your Athletic Director to be certain.
- F. Schools/individuals are prohibited during the regular season and the WIAA tournament series from practicing for regional, sectional, and state tournament preparation at sites and facilities hosting WIAA tournaments.

USE OF STUDENT IMAGE

The participation of student-athletes in school and WIAA tournaments may result in the use of student-athlete images in promotion of school and WIAA events.

In order to facilitate good communication, all questions regarding athletic participation at your school should be addressed to your athletic administrator.