

RECORDS OF STUDENTS WITH DISABILITIES

By law, it is the school districts responsibility to identify, locate, and evaluate all resident children with disabilities. Referrals for possible evaluation usually start with a discussion with Pupil Services Director (608-924-4711), one of the building principals, or one of the pupil services or special education staff. With parent permission, information regarding a child's performance is then gathered through observation, review of records, discussion with persons knowledgeable about the child, screening, and/or testing, and reviewed in a team meeting to determine eligibility and possible services.

A copy of the school board policy on access to public records can be obtained from the office of the superintendent. Complaints regarding possible non-compliance with the federal records law may be filed with the superintendent. Questions regarding specifics of this notice should be directed to the Director of Pupil Services (608-924-4711). Most of the legal references can be found in Wisconsin Statute 118.125 and FERPA.